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10 MAR 1983

## MEMORANDUM FOR THE RECORD:

SUBJECT: Minutes of Meeting with Virginia Department  
of Highways and Transportation

1. A meeting was held with representatives of the Virginia Department of Highways and Transportation (VDH&T) on 8 March 1983 at the VDH&T offices in Fairfax. A list of attendees is attached.

2. The meeting was held at the Agency's request to begin working out mutual planning for the Headquarters expansion project. Agency representatives stated that they were interested in developing contacts in VDH&T so that details of funding transfers, project schedules, and design details could be coordinated.


3. VDH&T representatives stated that they were unable to undertake the roads improvement work and now planned to view the Agency as a "developer." They would look to the Agency to fund and manage design and construction of the Route 123 improvements, subject to State approvals and inspections. Their explanation for this turn of events is the severe reduction in VDH&T staffing that has occurred since the Master Plan approval in January 1982 which they allege makes it impossible to staff our project.

4. In subsequent discussion, they volunteered the names of candidate design firms that they have successfully worked with, an estimate of up to \$200,000 for design cost, and a weak reaffirmation of the original \$2,500,000 for construction. Mr. Keith suggested that they would entertain reductions in scope if we could prove that not all improvements proposed by the State were necessary. He singled out the Route 193 ramp as a possible case in point.

5. Mr. Keith was advised that the Agency already has a budget before Congress requesting authority for funds transfer to VDH&T. He stated he had no problem in the Agency testifying that this latest change in plans is due to VDH&T's inability to provide staffing.

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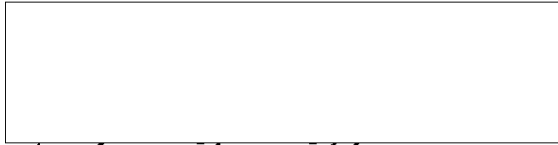
  
*FILE: ROADS*

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6. In the writer's opinion, the Agency has been purposefully maneuvered into this position at the twelfth hour to relieve VDH&T of the cost constraint and the public relations problems associated with the design.

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Chief, ~~Building~~ Planning Staff, OL

Attachment:  
As Stated

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(8 Mar 83)

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ATTACHMENT

AttendeesNAMEORGANIZATION

Don E. Keith

VDH&amp;T

David R. Gehr

VDH&amp;T - Northern Virginia

H. C. Epperly

VDH&amp;T - Richmond

S. R. Conley

VDH&amp;T - Richmond

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